



Councillor  
C/o Leadership Support Team  
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Our ref: KC/000034/1

13<sup>th</sup> December 2023

Reference: Clacton Leisure Centre- Lightning protection

Dear Cllr Mick Barry and Cllr Mark Stephenson,

Following a recent inspection of the lightning protection at Clacton Leisure Centre, it has come to our attention that the back building doesn't have any protection. Carrying out full lightning protection on our centre ensures that Tendring District Council adheres to the Electricity at Work Regulations 1989. Due to parts of Clacton Leisure Centre's roofing being metal cladded, this can increase the likelihood and severity of lightning strikes on the TDC building, and therefore lighting protection allows for this risk to be reduced and further protects our staff, customers, and building from harm.

Following a procurement carried out by the centre, please see below the quotes received to install the required lightning protection:

| Contractor                 | Cost       |
|----------------------------|------------|
| TTSS                       | £15,361.40 |
| PTSG                       | £12,021.43 |
| Bacon Lightning Protection | £12,515.00 |

It is suggested to appoint Premier Technical Services Group Ltd. (PTSG) to complete the necessary work. The total cost of the work is £12,021.43, excluding VAT. It is suggested to allow for a 15% contingency of £1,804. Therefore, a total sum of £13,825 (rounded up) is requested.

As part of the Council's 10-year financial plan, a £50,000 contribution per annum is being made to a Leisure Capital Projects Reserve to enable a proactive approach to maintaining the various leisure facilities. Therefore, it is proposed to use up to £13,825 (inclusive of 15% contingency) of

Leisure Capital Projects Reserve to fund these required works.

If you agree to appoint Premier Technical Services Group Ltd. (PTSG) to complete these works, to award a contract, and to enter into a contract via purchase order with Premier Technical Services Group Ltd. (PTSG), then I would be grateful if you would sign and return the concurrence below.

Yours sincerely,

Kieran Charles, BA Hons, MCIMSPA  
Sport and Leisure Operations Manager

I refer to your letter dated 13th December 2023, requesting my approval to appoint Premier Technical Services Group Ltd. (PTSG) to complete these works, to award a contract, and to enter into a contract via purchase order with Premier Technical Services Group Ltd. (PTSG). The total cost of these works is up to £13,825, and to fund these works from the Leisure Capital Projects Reserve 023/24 reserved contribution.

- Cllr Mark Stephenson, Leader, and portfolio for Finance and Governance**

Dated 14/12/23.

- Cllr Mick Barry, portfolio holder for Leisure and Public Realm**

Dated

- Additional comments (if not concurring)

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